



Belvoir Challenge Cancellation Policy

INTRODUCTION

The minute you enter our event part of your entry fee goes to administration costs in the form of software and banking fees to process your entry and payment. The cost associated with this event start accruing even before the event date and the majority are fixed costs. Whilst we may not be able to offer a full refund, we believe we have set out a varied selection of options available to entrants, which are covered below. If you have query which is not covered in this policy, please email enquiries@belvoirchallenge.com Please remember this event is a charity event and all funds go to 'Harby CE Primary School Fund' (charity number 1050497)

IF YOU CAN NO LONGER TAKE PART

We understand that there can be many reasons why you can no longer take part, which could be outside of your control. Most races and events do not offer any form of refund in these circumstances and like them we are also unable to offer a refund on all items. However, in fairness to all of our entrants, you can choose from one of the following options:

- 1. Transfer your place to another person** This can be done free of charge up until we 'lock down' registration, usually 2 weeks before that year's event. This can be done by using the link on your confirmation email or by contacting us at enquiries@belvoirchallenge.com. Should you need to transfer your place to another person after registration has been 'locked down', the new person will need to come to the Information Desk, in Harby Village Hall on the morning of the event and before the start. There is an administration fee of £5 to change a name in this way.
- 2. Request a Deferral** – You can defer your entry to the following year by filling in our [deferral form](#). Please note there is an administration fee of £5, which must be paid before registration is 'locked down' 2 weeks before the event. Once we have processed your deferral, we will arrange your this and confirm this in writing. Deferrals are non-refundable and non-transferable. They can only be deferred to the following year's race and cannot be rolled over to another year.